



Jeffery S. Mamarella

Tuscarawas County Treasurer

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Dear Taxpayer,

Thank you for your interest in our prepayment plan. This plan is designed to allow the taxpayer to pay his/her real estate taxes in monthly installments, thus avoiding large bi-annual lump sums.

To determine the installment amounts, we take your current half taxes and divide them by five. This is the amount that will print on your coupons. Participants of the program receive four coupons in August (for the months of September, October, November, and December) toward the February bill. Another four coupons are issued in January (for February, March, April, and May) toward the July billing. To avoid owing two payments in February, we suggest you pay the balance bill as soon as you receive it in January.

However, the prepayment method is flexible. If you wish to skip a payment or pay a different amount than what is printed, there are no penalties for doing so. Understand though that any deviations will impact the amount due on the balance bill. To pay a different amount than printed, simply write in the amount being paid on the line printed on the coupon. Please make sure to include the printed coupon with any mailed payments.

When paid on schedule, the balance bills you receive for February and July should be around the same amount as the installments. Please note that the coupon amounts do not include any new tax levies or assessments placed after they are printed. Coupons issued in the fall are based off of the current year's tax rates that are subject to change prior to the following tax year.

At the time tax bills are mailed, if the accumulated prepayment funds are insufficient to pay the full tax due, you will receive a bill for the balance. Any balance due must be paid by the due date in order to avoid penalty. You are welcome to discontinue using and be removed from the prepayment program at any time.

If you have any additional questions, please feel free to call our office at (330) 365-3254

Sincerely,

Jeffery Mamarella
Tuscarawas County Treasurer